

Agenda: [March 4, 2008](#)

[Minutes](#)

AGENDA

The Extra Curricular Committee

Tuesday, March 4, 2008

3:30 PM

Jordan Conference Room

The Extra Curricular Committee shall meet on March 4, 2008 to discuss and finalize the job description for the Athletic Administrator. Committee members should bring the copies of the current job description and those from our neighboring towns (previously provided), for discussion.

CAPE ELIZABETH SCHOOL BOARD

EXTRA CURRICULAR COMMITTEE

April 3, 2007

3:00 P.M.

Jordan Conference Room

Members Present: Alan Hawkins, Pauline Aportria, Sue Weatherbie, Keith Weatherbie, Jeff Shedd, Peter Cotter, Linda Winker

Absent: Scott Labbe

The Extra Curricular Committee met on April 3, 2007 in the Jordan Conference Room. Keith Weatherbie provided a brief update on the Hannaford Field Construction. He had received an email from Andrew Manning of Pinkham and Greer stating the DEP permit was to be issued and construction of the field would begin within a week's time. All other Town approvals had been received. Further discussions on the scoreboard had taken place and it would be placed at the south end of the field.

The committee discussed Policy KF –Community Use Of School Facilities. Based on the recommendations of Drummond and Woodsum, an introductory paragraph will be added to reflect current local practice. Specific guidelines for the Hannaford Field have been added to KF-R, Use of Facilities Guidelines. Copies of the policy and guidelines will be sent to the Policy Committee for review.

Our discussions continued on Policy DFD-R, Gate Receipts and Admissions Regulation from our last meeting. Keith contacted other area schools and found that it is customary to charge gate fees for football, basketball and ice hockey. With the installation

of the turf field, the committee feels that we should charge a gate fee for night games, weekend or tournament events at the turf field. Jeff proposed some language for the policy dealing with the appropriation of the gate fees. The language specifies that gate receipts shall go first to cover expenses incurred and then disbursing the remaining funds to the corresponding booster organization for the support of that particular athletic program. We will continue work on this policy at our next meeting.

The committee moved on to discussion of JJIG – Evaluation of Coaches. A copy of the MSMA sample policy JJIBA-Hiring and Evaluation of Coaches was provided. It was suggested that an introductory paragraph be inserted into our existing policy from the MSMA sample. Drummond and Woodsum suggested replacing the “Appeals” language portions of the policy, however, this is current practice and the committee felt the language should remain as stated.

The meeting adjourned at 4:30 PM. The next meeting is scheduled for May 1, 2007 at 3:00 p.m. in the Jordan Conference Room.

[Return to top](#)
